

REPORT FROM: NEIGHBOURHOOD SERVICES MANAGER

TO: NELSON COMMITTEE

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CAPITAL PROGRAMME 2017/18

PURPOSE OF REPORT

To update members on the Committee's 2017/18 capital budget.

RECOMMENDATIONS

- (1) That members note that only the schemes listed in Appendix 1 have agreed funding.
- (2) That the new bids detailed in paragraphs 8 and 9 be considered by the Committee.

REASON FOR RECOMMENDATIONS

To enable the capital programme to be allocated efficiently and effectively.

ISSUE

Uncommitted Balance from 2016/17

1. This is £5,749.

New Allocation for 2017/18

2. This is the same as last year, ie £51,500 (comprised of £30,290 capital and £21,210 revenue).

Effective Total Allocation for 2017/18

3. This is £57,249 (made up of £5,749 from 2016/17 – plus £51,500).

Commitments for 2017/18

4. These total £37,750 (see Appendix 1 for a detailed breakdown).

Balance for 2017/18

5. This is £19,499.

Additional Sources of Capital Funding

6. Appendix 2 to this report is a list (for information) of current Section 106 (Planning) Agreements where finance has been received provided by Planning and Legal Services relating to the Nelson Committee area.

Financial Advice

7. Please refer to the Financial Implications section of this report. Bids for new funding should be submitted on the usual forms (Form A for Internal, Form B for External and Form C for Nelson Ward Initiatives) in order that members can evaluate them on a consistent basis.

New/Deferred Bids

8. **Upgrading of Street Lights on Back 12–46 Every Street, Nelson** – submitted by Scott Whalley, Engineering Manager – £1,250 to upgrade five street lights to energy efficient LEDs so that Lancashire County Council will maintain them in future (see bid at Appendix 3).
9. **Repairing of Potholes in Track Linking Wickworth Street to Marsden Hall Road South, Nelson** – submitted by Scott Whalley, Engineering Manager – £2,000 to carry out essential maintenance (see bid at Appendix 4).

Existing Bids

Overspend – Additional Funding Required

10. None.

Underspend – De-allocate Funding

11. None.

Nelson Ward Initiatives

12. The 2017/18 allocation for Ward Initiatives has been allocated per member as follows:

Ward	Councillor	2017/18 Allocation	Committed to Date	Balance
Bradley	Mohammed Iqbal	£500.00	£116.00	£384.00
	Mohammad Sakib	£500.00	£0.00	£0.00
	Nadeem Younis	£500.00	£0.00	£0.00
Clover Hill	Eileen Ansar	£500.00	£50.00	£450.00
	Wayne Blackburn	£500.00	£50.00	£450.00
	Mrs Kathleen Shore	£700.00*	£50.00	£450.00
Marsden	Tommy Cooney	£500.00	£0.00	£0.00
	Brian Parker	£500.00	£0.00	£0.00

Southfield	Mohammad Ammer	£500.00	£50.00	£450.00
	David Whalley	£500.00	£50.00	£450.00
	Sheila Wicks	£500.00	£50.00	£450.00
Walverden	George Adam	£500.00	£50.00	£450.00
	Julie Henderson	£500.00	£50.00	£450.00
Whitefield	Nadeem Ahmed	£500.00	£0.00	£0.00
	Asjad Mahmood	£500.00	£300.00	£200.00
Total		£7,700.00	£816.00	£6,884.00

*£200 underspend from Cllr Shore's 2016/17 allocation

Current Spend

July 2017

13. **Lomeshaye Residents Association Eid Party:** £300 from Cllr Mahmood.
14. **Thomas Street Bowling Club Green Maintenance:** £50 each from Cllrs Adam, Ammer, Ansar, Blackburn, Henderson, Shore, Whalley and Wicks.
15. **Pendle Forest Cricket Club Grass Cutting:** £116 from Cllr Iqbal.

IMPLICATIONS

Policy: The capital programme is required to be allocated and managed in accordance with the Council's Corporate Capital Strategy 2015/18.

Financial: Expenditure for capital purposes is primarily expenditure on the acquisition, reclamation or enhancement of assets (eg buildings, land, plant and machinery). "Enhancement" means substantially lengthening the useful life of the asset, substantially increasing its open market value or substantially increasing the use of the asset. Other expenditure for capital purposes can include computer costs (for use over a period exceeding one year) and incidental costs involved in a capital project (eg officers' salaries and professional fees). Anything not covered by "proper practices" must be treated as revenue expenditure.

As in previous years, and in accordance with proper accounting practice, the revenue allocations can be used to fund capital expenditure but under no circumstances can the capital allocation be used to fund revenue expenditure.

A list of good practice in the allocation of funding has been proposed by the Council's Chief Finance Officer in order to assist members when considering the allocation of the capital and revenue budgets. The list is as follows:

1. The funding should assist a scheme which contributes to meeting the Council's corporate priorities.
2. Allocate reasonable amounts to projects early to allow for effective planning and implementation.
3. Look for opportunities to maximise the effectiveness of the allocation through match funding.
4. Consider allowing some contingency for projects that may be presented during the year.

5. Try to avoid allocation of funds at the end of the financial year.
6. Consider the revenue consequences of capital schemes in terms of ongoing cost.

Legal: There are legal implications for a number of the proposals listed above in terms of necessary permissions, agreements and possible long-term liabilities and responsibilities.

Risk Management: The capital programme is required to be allocated and managed in accordance with the Council's policies and procedures. The proper management of the programme is intended to minimise any exposure to unnecessary risk associated with the programme and the individual schemes within it.

Health and Safety: The implementation of the programme has associated risks in terms of health and safety. The Council is required to meet all relevant legal requirements for the effective management of health and safety risk and has policies and procedures in place to ensure health and safety standards are maintained.

Climate Change: Some of the schemes identified will encourage the reduction of carbon emissions, such as traffic calming schemes and cycle facility provision.

Community Safety: A number of the schemes listed above have implications in terms of community safety. Wherever possible, the projects are managed in a way that enhances community safety.

Equality and Diversity: The capital programme is required to be allocated and managed in accordance with the Council's policies and procedures, including those relating to equality and diversity.

APPENDICES

Appendix 1: Capital Programme Commitments for 2017/18 for Nelson Committee.

Appendix 2: List of Section 106 Agreements for the Nelson Committee Area.

Appendix 3: Upgrading of Street Lights on Back 12–46 Every Street, Nelson (Form A).

Appendix 4: Repairing of Potholes in Track Linking Wickworth Street to Marsden Hall Road South, Nelson (Form A).

LIST OF BACKGROUND PAPERS

None.

Sch. No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2017/18	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/Remarks
1	11/05/15 Litter and dog waste bins	C Taylor (ES)	£1,267	£0	£1,267	£0	£1,267	Continual spend throughout year, journal transfers quarterly
2	04/07/16 Nelson town centre premise improvement grants	P Collins (HHED)	£15,128	£15,000	£30,128	£5,307	£24,821	Full allocation committed to grants. Breakdown of grants available on request from P Collins
3	06/06/16 Ward initiatives	J Hacking (NS)	£1,420	£7,500	£8,920	£300	£8,620	£300 spent on Eid party
4	06/04/14 Provide grit bins to each ward	J Hacking (NS)	£85	£1,000	£1,085	£0	£1,085	Grit topped up in November will show on ledger for January report
5	05/12/11 Safer routes to Bradley school	S Whalley (NS)	£6,000	£3,500	£9,500	£6,000	£3,500	£3,382 deallocated at NAC 3/10/2016
6	30/01/12 Locality working in the Southfield ward	T Horsley (NS)	£0	£0	£0	£0	£0	£2,500 originally agreed at NAC on 3/10/2010 for a front yard spring clean in the Southfield ward (minute 94). £2,500 allocated on 4/1/2012 & £2,500 on 30/1/2012
7	01/07/13 Replace missing gully grates on unadopted streets	S Whalley (NS)	£140	£750	£890	£65	£825	Ongoing. £597 deallocated 03/10/2016
8	06/07/15 Acquisition of Athol Street triangle	T Horsley (NS)	£7,387	£0	£7,387	£0	£7,387	Ongoing
9	01/06/15 Improvement schemes within Clover Hill ward	J Hacking (NS)	£1,695	£0	£1,695	£0	£1,695	Ongoing through EAG
10	06/07/15 Back Beddington Street improvement scheme	S Whalley (NS)	£7,075	£0	£7,075	£7,075	£0	Works completed, invoice currently being processed, therefore shown differently on the ledger

Sch. No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2017/18	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/Remarks
11	01/08/16 Cambridge Street improvements	J Hacking (NS)	£6,000	£0	£6,000	£6,000	£0	Works completed, invoice currently being processed, therefore shown differently on the ledger
12	03/08/15 Steven Burke Cycle Track - phase two	T Wilson (NS)	£2,000	£0	£2,000	£0	£2,000	Match funding from BWPAC. Other funding streams being sought
13	30/11/15 Walverden Park interpretation boards	K Roberts (NS)	£1,200	£0	£1,200	£0	£1,200	Ongoing
14	03/10/16 Back 154 Leeds Road/St Mary's Street, Nelson	S Whalley (NS)	£7,000	£0	£7,000	£7,000	£0	Works completed, invoice currently being processed, therefore shown differently on the ledger
15	04/07/16 Back Hereford Street/St Mary's Street Nelson	S Whalley (NS)	£8,000	£0	£8,000	£8,000	£0	Works completed, invoice currently being processed, therefore shown differently on the ledger
16	01/08/16 Surface patching to various back streets	S Whalley (NS)	£500	£0	£500	£500	£0	Works completed
17	01/08/16 Works to Whitfield area	S Whalley (NS)	£3,500	£0	£3,500	£3,500	£0	Works completed, invoice currently being processed, therefore shown differently on the ledger
18	03/10/16 Back 20/42 Bankhouse	S Whalley (NS)	£4,300	£0	£4,300	£4,300	£0	Works completed, invoice currently being processed, therefore shown differently on the ledger
19	05/12/16 Arthur Street community garden	T Wilson (NS)	£1,100	£0	£1,100	£1,100	£0	Completed
20	09/01/17 Improvements to back streets (three blocks of Barkerhouse Road)	J Hacking (NS)	£10,000	£0	£10,000	£10,000	£0	Works completed, invoice currently being processed, therefore shown differently on the ledger

Sch. No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2017/18	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/Remarks
21	06/02/17 Street lighting at Rook Street, Nelson	J Hacking (NS)	£2,781	£0	£2,781	£0	£2,781	
22	29/03/17 Nelson Food Festival	M Williams (HHED)	£0	£5,000	£5,000	£5,000	£0	Complete
23	29/03/17 Whitefield Ward highway improvements	S Whalley (NS)	£0	£5,000	£5,000	£0	£5,000	Match funding request sent to NTC
	Subtotal		£86,578	£37,750	£124,328	£64,147	£60,181	
	Un-allocated Funds		£5,749	£13,750	£19,499	£0	£19,499	
	Total Funds Available 17/18		£92,327	£51,500	£143,827	£64,147	£79,680	

Section 106 Agreements

Finance Received

Planning Ref	Legal Ref	Finance Ref	PP Granted	Started	Section 106 Completed	Location	Purpose of Agreement	Committee	Trigger for Payment	Amount	Amount in Accounts	Amount Committed	Utilised	Completion Date	Lead Officer	Progress
13/03/0788P	1826	IA022	29/6/2004	Yes	29/6/2004	Land at Edge End Lane, Nelson	A play area in the locality of the development at Edge End Lane, Nelson	Nelson	Date of agreement	30,000.00	2,838.50	2,838.50		28/6/2011	K Roberts	Bradshaw Street MUGA completed. Residual money is for ongoing maintenance of the site
13/98/0169P		IA052	2/12/1998	Yes	2/12/1998	Clitheroe Road, Brierfield	Transfer land	Nelson	Two years of agreement being signed	19,783.14	6,551.38		6,844.00		K Roberts	Money is for ongoing maintenance. EAG doing some tidying. Check time limit
13/04/0740P - 13/07/0608P		IA055	7/12/2004	No	No	Great Marsden Hotel, Barkerhouse Road, Nelson	£20,000 for equipped play area	Nelson	Prior to occupation	20,000.00	10,824.90				K Roberts	Marsden MUGA completed. Residual money is for ongoing maintenance of the site. Is all the £10,824.90 needed for maintenance? Drainage improvements scheme was mentioned in past

(FORM A: INTERNAL BIDS)

**BIDS FOR FUNDING FROM AREA COMMITTEES
CAPITAL (AND REVENUE) PRO FORMA**

Short Project Title: Upgrading of Street Lights on Back 12–46 Every Street, Nelson

Bid submitted by: Scott Whalley, Engineering Manager

On behalf of (please include contact details): Neighbourhood Services, Elliott House, 9 Market Square, Nelson

Amount requested: £1,250

Brief details of Project: Nelson Committee funded five street lights at Back 12–46 Every Street. The street lights are out of action and need repairing but were never adopted by Lancashire County Council. They have agreed to adopt the street lights and maintain them as part of their network if the Council first upgrades them to energy efficient LEDs. They have quoted to carry out the work for £1,250

Main Outcomes to be Achieved: To ensure that the back street in a prime town centre location is well lit

When will Project be implemented? As soon as funding is made available

Who will undertake the Project works? Lancashire Highway Service

Is the bid for capital or revenue funding? Revenue

Is there match funding for the Project from elsewhere? No

If so, please give details:

Are there long-term revenue consequences and how will these be funded?

Once the columns have been upgraded, they will be maintained in future by Lancashire County Council

(FORM A: INTERNAL BIDS)

**BIDS FOR FUNDING FROM AREA COMMITTEES
CAPITAL (AND REVENUE) PRO FORMA**

Short Project Title: Repairing of Potholes in Track Linking Wickworth Street to Marsden Hall Road South, Nelson

Bid submitted by: Scott Whalley, Engineering Manager

On behalf of (please include contact details): Councillor David Whalley

Amount requested: £2,000

Brief details of Project: The track (which is a BOAT – Byway Open to All Traffic) primarily serves the allotments but is also a well-used pedestrian and cycle link. The surface is an unmade track which is in poor condition. It is proposed to fill in the worst potholes on the track

Main Outcomes to be Achieved: To carry out essential repairs

When will Project be implemented? As soon as funding is made available

Who will undertake the Project works? Suitable local contractor

Is the bid for capital or revenue funding? Revenue

Is there match funding for the Project from elsewhere? No
If so, please give details:

Are there long-term revenue consequences and how will these be funded?
Maintenance of this track will be an issue until it is resurfaced using bituminous materials